MINUTES OF THE
ONE-THOUSAND-SEVENTY THIRD MEETING
OF THE
EUREKA FIRE PROTECTION DISTRICT
ST. LOUIS AND JEFFERSON COUNTIES
STATE OF MISSOURI

JULY 24, 2018

BE IT REMEMBERED, that the Board of Directors of Eureka Fire Protection District of St. Louis and Jefferson Counties, Eureka, Missouri met at the office of said District, Boardroom, Central Engine House, 4849 Highway 109, Eureka, Missouri 63025, on Tuesday, July 24, 2018, at 1930 hours (7:30 p.m.). At the above time and place there were present:

ROLL

Francis B. Oberkramer -- Treasurer and Director
Patrick Feder -- Chairman and Director
Charles E. Kuhn -- Secretary and Director

Fire Chief Greg Brown
District Counsel Patrick Butler

Guests in attendance - various members of the paid and volunteer staff

QUORUM

A quorum being present, the Chairman called the meeting to order and announced the Board of Directors meeting to be in session for the transaction of any and all business to be brought before it at this time.

AMENDMENTS TO AGENDA

The Chairman inquired as to whether or not there were any amendments to the Tentative Agenda for the meeting. Chief Brown reported the following additions to the tentative agenda:
II. Communications: none.

III. Public Comments: none.

IV. Budget: none.

V. Land Agreements: none.

VI. Old Business: none.

VII. New Business: none.

On motion made by Director Feder and seconded by Director Oberkramer, the Tentative Agenda was accepted as the Final Approved Agenda as per copy attached to these Minutes and with the aforementioned amendments.

I. APPROVAL OF PRIOR MINUTES

The Chairman called for acceptance or rejection of meeting Minutes for the July 10, 2018 meeting.

The Minutes of the July 10, 2018 meeting of the Board of Directors were presented for review, modification, or approval.

Following discussion, and on motion by Director Oberkramer, seconded by Director Feder, the following resolution was unanimously approved and accepted:

“RESOLVED, that the Minutes of the Board of Directors’ Meeting July 10, 2018 are hereby approved”.

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye
II. PENSION BOARD

No items were presented for review.

III. COMMUNICATIONS

The Chairman next called for discussion of Communications.

No items were presented for review.

IV. PUBLIC COMMENTS

The Chairman next called for Public Comments.

No items presented.

V. BUDGET AND FINANCIAL MATTERS

A. Treasurer’s Report

The Chairman next called for a discussion of financial matters. A financial report was presented to the Board of Directors for review of general revenue checking, capital improvement checking fund, medical self-insurance fund, escrow balances, preliminary check register with attachments, and account payable invoices. Following a brief discussion, a motion was duly made by Director Oberkramer, and seconded by Director Kuhn, and the following Resolution was unanimously adopted:

RESOLUTION
ADOPTING THE TREASURER’S REPORT
OF THE
EUREKA FIRE PROTECTION DISTRICT
JULY 24, 2018

“BE IT RESOLVED, By the Board of Directors of the Eureka Fire Protection District of St. Louis and Jefferson Counties, Missouri, that the Treasurer’s Report submitted to the Board of Directors, July 24, 2018, is hereby approved and accepted, including the payment of bills presented, with corrections if any; and,

RESOLVED, FURTHER, that said Report be appended to these Minutes and incorporated herein by reference, and that the disbursements, payment of bills, and transfers of funds therein approved be made by the appropriate, District Officers.”
The Board of Directors being present and voting affirmatively, the Resolution was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye

B. **2017 Audit Report**

District Auditor Kent McCoy attended the meeting and reviewed his 2017 audit report with the Board. He stated that generally that the District had excellent audit practices and that his report was a good report. He stated that the only section of the report that required improvement is in regard to the District Ambulance account because it is still being reported on a cash basis and not on an accrual basis. He reported that the Ambulance account was going to be converted over to an accrual reporting basis during 2018.

A brief discussion was held.

Following discussion, and on motion by Director Oberkramer, and duly seconded by Director Kuhn, the 2017 District Audit report was acknowledged and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye

V. **OLD BUSINESS**

The Chairman then called the next item on the agenda: Old Business.

No matters presented.

VI. **NEW BUSINESS**

There being no further Old Business matters, the Chairman then requested the presentation of any New Business.
A. **New SAR Member**

Chief Brown presented to the Board the recommendation for a new SAR Team Member, namely Zach McCabe.

A brief discussion was held.

Following discussion, and on motion by Director Oberkramer, and duly seconded by Director Kuhn, the recommendation to appoint the Zach McCabe as SAR Team Member volunteers to the District was approved and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye

A. **Quarterly Reports**

Chief Brown presented to the Board the quarterly reports for the 2nd Quarter of 2018.

A brief discussion was held.

Following discussion, and on motion by Director Oberkramer, and duly seconded by Director Kuhn, the reports were approved and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye

C. **New Junior firefighter Member**

Chief Brown presented to the Board the recommendation for a new Junior Firefighter Member, namely Tucker Krauss.
A brief discussion was held.

Following discussion, and on motion by Director Oberkramer, and duly seconded by Director Kuhn, the recommendation to appoint the Tucker Krauss as Junior Firefighter Member volunteers to the District was approved and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye

D. **Capital Improvement Projects – Emergency RFP**

Chief Brown updated the Board as to the necessity of concrete repairs around the front floor drains in the engine bays at house #1.

A brief discussion was held.

Following discussion, and on motion by Director Oberkramer, and duly seconded by Director Kuhn, the recommendation to authorize a RFP for the repair was approved and accepted:

The Board of Directors being present and voting affirmatively, the motion was adopted and approved. The roll call vote was as follows:

Director Francis B. Oberkramer - Aye
Director Pat Feder - Aye
Director Charles E. Kuhn - Aye

VII. **ANNOUNCEMENT OF NEXT MEETING**

Therefore, there being no other or further business to come before the Board, the Chairman stated that the next regular meeting of the Board of Directors shall be held Tuesday, July 24, 2018 at 1930 hours, Training Room, Eureka Fire Protection District, 4849 Highway 109, Eureka, Missouri.
ADJOURNMENT

Upon motion duly made, seconded, and unanimously approved, the Chairman adjourned the general public meeting of the Board of Directors at 1943 hours (7:43 p.m.).
Respectfully submitted,

Charles E. Kuhn, Secretary,
Board of Directors

Approved:

Francis B. Oberkramer, Director 8/14/2018

Patrick Feder, Director 8/14/18

Charles E. Kuhn, Director Date